

REQUEST FOR MEDIATION and AGREEMENT TO MEDIATE

On behalf of those listed below, I hereby request that you set a date for mediation with, Dr. S.K. Sharma in ^
the matter of _____.

This case involves _____
Type of Case/Nature of Dispute

Our team plans on the following individuals attending the mediation, including all client representatives and insurance carriers as required by California Rules of Court § 1634¹ (Please print):

Name	Title	Firm/Company	Type of Business
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By providing this information, and checking the box, we request that Dr.Sharma and his office research and disclose any potential conflicts of interest.

The above participants are available to attend the mediation and request that it be scheduled on one of the following dates. (Please select from the dates provided in the attached letter):

We prefer the following fee structure for this case:

\$300/hour, or \$3,500 per 12 hour day (including study and travel time)

I understand and accept Dr. Sharma's cancellation policy whereby any party requiring a change to a confirmed appointment will be charged a minimum of a \$350.00 fee. Any confirmed appointment cancelled within 14 days of the reserved date will be charged one half-day, unless we are able to rebook that date.

I have read this agreement and the enclosed Policies and Procedures (incorporated herein by this reference) and I agree to it on behalf of my client and all of the participants listed above. In addition, I agree to fax a signed copy of this completed agreement to all other parties in this case. Failure of additional parties to respond within 10 calendar days will constitute a refusal to mediate for the purposes of mandatory mediation (contractual or court-ordered).

Name (printed) Representing X
Signed

¹ CRC § 1634. The parties shall personally appear at the first mediation session, and at any subsequent session unless excused by the mediator. When the party is other than a natural person, it shall appear by a representative with authority to resolve the dispute or, in the case of a governmental entity that requires an agreement to be approved by an elected official or legislative body, by a representative with authority to recommend such agreement. Each party is entitled to have counsel present at all mediation sessions that concern it, and such counsel and an insurance representative of a covered party also shall be present or available at such sessions, unless excused by the mediator. (Adopted, *eff. March 1, 1994*)